#### **Admission to**

# BS (Chemistry) and BS (Medical Sciences and Engineering)

## **Seat Allotment Brochure 2025**



**Indian Institute of Technology Madras** 

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#### I. GENERAL

1. Indian Institute of Technology Madras [IITM] offers B.S. (Chemistry) and B.S. (Medical Sciences and Engineering) academic programs for which admission is on the basis of entrance exam conducted by IISERs (IAT – 2025) and the rank obtained there by the candidate and his/her registration for admission to these programs at IIT Madras registration portal.

Eligibility Criteria	Admitting Institute and Programs
Part II: Admission, of Information Brochure	<ol> <li>IIT Madras, B.S. (Chemistry)</li> <li>IIT Madras, B.S. (Medical Sciences and Engineering)</li> </ol>

The seat allocation process follows a strict timeline. The entire process is on-line. No exceptions are possible and therefore, candidates are strongly advised to thoroughly acquaint themselves with these counselling rules, be vigilant, keep their documents handy, well in advance and make arrangements for making the requisite payments and completing the requisite formalities. It will not be possible to entertain requests for extension of time for completing any activity.

This document should be read in conjunction with the <u>information brochure</u> 2025.

- 2. A seat to the highest possible choice of academic program is allocated to the candidate considering the following factors:
  - (i) The category [GEN, GEN-EWS, OBC-NCL, SC, ST, GEN-PwD, GEN-EWS-PwD, OBC-NCL-PwD, SC-PwD, ST-PwD] of the candidate.
  - (ii) The position of the candidate in the IAT rank list.
  - (iii) The availability of seats in different seat categories for which the

candidate is eligible.

(iv) Other counselling rules as mentioned in this document.

#### II. DISTRIBUTION OF SEATS INTO PROGRAM SECTIONS

- **3.** The total intake (i.e. number of seats) for an academic program is distributed into different Program-Sections. These are OPEN, GEN-EWS, OBC-NCL, SC, ST, OPEN-PwD, GEN-EWS-PwD, OBC-NCL-PwD, SC-PwD, and ST-PwD.
- **4.** The category tags of candidates who are eligible for various Program-Sections are as shown in the table below:

Program-Section	Category tag(s) of eligible candidates
OPEN	GEN, GEN-EWS, OBC-NCL, SC, ST,
	GEN-PwD, GEN-EWS-PwD, OBC-NCL-PwD,
	SC-PwD, ST-PwD
GEN-EWS	GEN-EWS, GEN-EWS-PwD
OBC-NCL	OBC-NCL, OBC-NCL-PwD
SC	SC, SC-PwD
ST	ST, ST-PwD
OPEN-PwD	GEN-PwD, GEN-EWS-PwD, OBC-NCL-PwD,
	SC-PwD, ST-PwD
GEN-EWS-PwD	GEN-EWS-PwD
OBC-NCL-PwD	OBC-NCL-PwD
SC-PwD	SC-PwD
ST-PwD	ST-PwD

## III. SEQUENCE IN WHICH SEAT CATEGORIES ARE CONSIDERED FOR SEAT ALLOCATION

- **5.** The table given below shows the business rules for seat allocation for the following:
- (i) All candidates to the two academic programs mentioned in Section I.1 at the IITM.

S. No.	Candidate's category tag	Rank list(s) in which the candidate appears	Sequence of SEAT CATEGORIES for allocation
1	GEN	CRL	1. OPEN
2	GEN-PwD	CRL	1. OPEN
		CRL-PwD	2. OPEN-PwD
3	GEN-PwD	CRL-PwD	1. OPEN-PwD
4	GEN-EWS	CRL	1. OPEN
		GEN-EWS	2. GEN-EWS
5	GEN-EWS	GEN-EWS	1. GEN-EWS
6	GEN-EWS-PwD	CRL	1. OPEN
		CRL-PwD	2. OPEN-PwD
		GEN-EWS	3. GEN-EWS
		GEN-EWS-PwD	4. GEN-EWS-PwD
7	GEN-EWS-PwD	CRL-PwD	1. OPEN-PwD
		GEN-EWS	2. GEN-EWS
		GEN-EWS-PwD	3. GEN-EWS-PwD
8	GEN-EWS-PwD	CRL-PwD	1. OPEN-PwD
		GEN-EWS-PwD	2. GEN-EWS-PwD
9	OBC-NCL	CRL	1. OPEN
		OBC-NCL	2. OBC-NCL
10	OBC-NCL	OBC-NCL	1. OBC-NCL
11	OBC-NCL-PwD	CRL	1. OPEN
		CRL-PwD	2. OPEN-PwD
		OBC-NCL	3. OBC-NCL
			4. OBC-NCL-PwD
12	OBC-NCL-PwD	CRL-PwD	1. OPEN-PwD
		OBC-NCL	2. OBC-NCL
		OBC-NCL-PwD	3. OBC-NCL-PwD
13	OBC-NCL-PwD	CRL-PwD	1. OPEN-PwD
		OBC-NCL-PwD	2. OBC-NCL-PwD
14	SC	CRL	1. OPEN
		SC	2. SC
15	SC	SC	1. SC

16	SC-PwD	CRL	1. OPEN
		CRL-PwD	2. OPEN-PwD
		SC	3. SC
		SC-PwD	4. SC-PwD
17	SC-PwD	CRL-PwD	1. OPEN-PwD
		SC	2. SC
		SC-PwD	3. SC-PwD
18	ST	CRL	1. OPEN
		ST	2. ST
19	ST	ST	ST
20	ST-PwD	CRL	1. OPEN
		CRL-PwD	2. OPEN-PwD
		ST	3. ST
		ST-PwD	4. ST-PwD
21	ST-PwD	CRL-PwD	1. OPEN-PwD
		ST	2. ST
		ST-PwD	3. ST-PwD

#### IV. MULTIPLE STUDENT-SAME RANK RULE

**6.** In the event that there are fewer seats available under a particular category in an academic program than the number of candidates with the same category-wise rank seeking admission to the program, then all those candidates will be offered seats by creating a requisite number of supernumerary seats.

## V. REALLOCATION OF UNFILLED SEATS FOR AN ACADEMIC PROGRAM

- 7. The following rules for reallocation of seats will be applicable in every round of seat allocation.
  - (A) Unfilled OPEN-PwD category seats for an academic program will be reallocated and treated as OPEN category seats for allocation.
  - (B) Unfilled GEN-EWS-PwD category seats for an academic program will be reallocated and treated as GEN-EWS category seats for allocation.
  - (C) Unfilled OBC-NCL-PwD category seats for an academic program

- will be reallocated and treated as OBC-NCL category seats for allocation.
- (D) Unfilled SC-PwD category seats for an academic program will be reallocated and treated as SC category seats for allocation.
- (E) Unfilled ST-PwD category seats for an academic program will be reallocated and treated as ST category seats for allocation.

#### VI. PROVISIONAL OFFER OF SEAT AND ITS CONFIRMATION

- 8. It is the candidate's responsibility to login to the counselling portal and check if a seat is allocated in a given round of seat allocation. Schedule of counselling activities is available in <a href="Annexure 2">Annexure 2</a> of this document. If the candidate is allocated a seat, steps of "Online Reporting" mentioned in point 9 MUST be completed, in order to accept the allocated seat before the last date/time specified for the given round, i.e. the round in which seat is allocated. Please refer to <a href="Annexure 2">Annexure 2</a> for the timeline. The allocated seat will then be either confirmed / cancelled on completion of document verification. Failing to complete ALL the steps of "Online Reporting", within the specified timeline of the same round of allotment [see Annexure 2 for the round-wise timelines], will lead to cancellation of the allocated seat and the candidate will not be considered for further seat allotment rounds, if any.
- **9.** A candidate who has been allocated a seat needs to login to the application portal which has information regarding the Seat Allotment and steps to be followed for seat confirmation by the candidate.

#### **Step 1: Submission of Willingness**

The candidate needs to accept the seat by choosing one of the two willingness options: (i) Freeze and (ii) Slide.

**Freeze** – If the candidate chooses the "Freeze" option, it means that the candidate accepts the seat and is not interested in waiting for any other seat (which are higher up in his/her preference list).

**Slide** – If the candidate chooses the "Slide" option, it means (1) the candidate accepts the allotted seat, and (2) the candidate would like to be considered for the next round of seat allotment for a seat in an academic program of his/her higher preference if a vacancy arises.

#### **Step 2: Upload the documents**

The candidate MUST upload all the required documents (as per Annexure 3) on the application portal.

#### **Step 3: Pay the Seat Acceptance Fee**

The candidate MUST pay the seat acceptance fee for the document verification process. The documents uploaded by the candidate cannot be verified unless the candidate pays the seat acceptance fee. At the time of seat acceptance, candidates have to remit the seat acceptance fee only in the round in which the seat is allotted for the first time.

Non-payment of the seat acceptance fee is one of the ways to reject the offered / allocated seat and will be treated as a rejection. In such a situation, the candidate will no longer be considered for the seat allocation process in the subsequent rounds.

#### Seat Acceptance Fee

Rs. 15,000 for candidates with the category tag SC, ST, GEN-PwD, GEN-EWS-PwD, OBC-NCL-PwD, SC-PwD or ST-PwD (the fee includes Rs. 5,000 non-refundable administrative fee) and Rs. 30,000 for all other candidates (the fee includes Rs. 5,000 Nonrefundable administrative fee). The seat acceptance fee excluding non-refundable administrative fee of Rs. 5,000 will be adjusted against the institute fee.

Candidates should remit seat acceptance fee using Debit card / UPI / Credit card / Net Banking.

#### **Step 4: Respond to queries (if any)**

Once the above three steps are completed by the candidate, the documents will be forwarded for scrutiny by a verification officer at IIT Madras. At

the time of document verification, if the document verification officer raises any query, the candidate must respond in online mode (through application portal) within the stipulated time. Failure to respond to the query(ies) on time will lead to cancellation of the allotted seat and <u>the candidate will no longer be considered for seat allocation in the subsequent rounds</u>. It is the responsibility of the candidate to check the online portal at regular intervals of time and respond to queries (if any) without fail within the stipulated time.

Document verification is done ONLY for those candidates who have successfully paid the seat acceptance fee.

Failure to complete all the steps of "Online Reporting" for seat acceptance will be considered as rejection of the offer and the candidate would have forfeited the eligibility for admission and will not be considered for the seat allocation process in the subsequent rounds, if any.

10. Seat will be confirmed by IIT Madras only after successful verification of the uploaded documents and ensuring that the candidate meets all the eligibility criteria. If all the documents are found to be valid and all the eligibility criteria are met by the candidate, the allocated seat will be provisionally confirmed and the candidate will be notified on the application portal.

If all the documents are found to be valid and the eligibility criteria are met by the candidate, a "Provisional Seat Allotment letter" will be available for download on the application portal. The confirmation of the seat is contingent on payment of balance institute fee (before the specified deadline to be communicated by the institute) and successful verification of certificates at the time of joining the Institute.

11. Seat will be cancelled if, at any time, any of the documents / certificates is/are found to be invalid / fraudulent and/or the candidate does not meet all / any of the eligibility criteria.

- **12.** Option to reject (or not accept) the allocated seat: Candidates who want to reject the allocated seat can do so by NOT completing the steps for "Online Reporting" (clause VI.9) including not remitting the seat acceptance fee.
- **13.** Candidates who reject the allocated seat, CANNOT participate any more in further rounds of seat allocation.

#### VII. REMITTANCE OF SEAT ACCEPTANCE FEE

**14.** For payment of seat acceptance fee, candidates should either use Net Banking or Debit card or UPI or Credit card facilities available on application portal.

Candidates are strongly advised to make the payment well within time, as the seat may get cancelled due to non-payment of seat acceptance fee within the stipulated time period. Such cancellation is not reversible and any such requests will NOT be entertained.

- **15.** Candidates have to remit the seat acceptance fee only once.
- 16. Seat acceptance fee, once paid, is not refundable. However, if a candidate later validly withdraws from the seat allocation process, then the seat acceptance fee paid will be refunded after deducting the withdrawal processing charges of Rs. 7,000. If a candidate's seat is cancelled due to not meeting the eligibility criteria or due to unresolved discrepancy(ies) in the uploaded document(s), then the seat acceptance fee paid will be refunded after deducting the processing charges of Rs. 5,000.
- 17. If a candidate withdraws a seat, the candidate's allotted seat will be cancelled and offered to another candidate in a subsequent round of counselling. The candidate who withdrew shall be excluded from the admission process, which means the candidate shall not be considered for subsequent rounds of seat allocation (if any).

Seat acceptance fee will be refunded to these candidates after deducting the

- withdrawal processing charges of Rs. 7,000. Thus the candidate will forfeit the eligibility for admissions to the programs (per clause I.1) in IIT Madras.
- 18. There is no option of withdrawing an accepted/allotted seat after the commencement of the last round of seat allocation.
- **19.** The following is the process for withdrawal of an accepted / allotted seat:
  - **Step 1:** The candidate must login to the application portal and submit a Crossed Bank Cheque copy / Image of Passbook with bank account details and request for withdrawal by submitting a duly signed declaration form (Annexure 4).
  - **Step 2:** The uploaded document in Step 1 will be verified by the verification officer. Based on the verification, one of the following scenarios will happen:
    - 1. Reporting officer will accept the request. The candidate's withdrawal request is accepted.
    - 2. Reporting officer will reject the request based on the uploaded documentation and/or query response (see below). The candidate's withdrawal request is rejected.
    - 3. Reporting officer raises a query to obtain additional documentation and/or to re-confirm that the candidate is interested to withdraw. The candidate will be required to respond to the query before the end of the query response period (see <a href="Annexure 2">Annexure 2</a>). Reporting officer will either accept or reject based on the query response, or raise another query, and the above process will be repeated.

The candidate can see the approved/rejected status of the withdrawal request on the application portal and download the approval/rejection letter. If withdrawal application is rejected, the candidate can submit the request again before the end of the penultimate round of counseling with proper documentation.

(Candidates are advised to keep their login credentials, i.e. login Id and password, strictly confidential to avoid any misuse).

#### VIII.DOCUMENT VALIDITY / VERIFICATION

20. It is the responsibility of the candidate to keep the valid certificate or document ready and upload the same at the time of application / registration. All the certificates / documents will be verified at the time of online reporting and thereafter physically, at the time of reporting at the IIT Madras. For candidates whose category document is found to be invalid OR who do not produce a (valid) category document [as per the format given on application portal], the category tag will be changed (for the purpose of seat allocation) as shown below.

Category Tag		Reason	
Assigned	Changed To		
GEN-PwD	GEN	Invalid PwD certificate	
GEN-EWS	GEN	Invalid EWS certificate	
GEN-EWS-PwD	GEN-EWS	Invalid PwD certificate but valid EWS certificate	
GEN-EWS-PwD	GEN-PwD	Invalid EWS certificate but valid PwD certificate	
GEN-EWS-PwD	GEN	Both PwD certificate and GEN-EWS certificate are	
		invalid	
OBC-NCL	GEN	Invalid OBC-NCL certificate	
OBC-NCL-PwD	OBC-NCL	Invalid PwD certificate but valid OBC-NCL certificate	
OBC-NCL-PwD	GEN-PwD	Invalid OBC-NCL certificate but PwD valid certificate	
OBC-NCL-PwD	GEN	Both PwD certificate and OBC-NCL certificate are	
		invalid	
SC	GEN	Invalid SC certificate	
SC-PwD	SC	Invalid PwD certificate but valid SC certificate	
SC-PwD	GEN-PwD	Invalid SC certificate but valid PwD certificate	
SC-PwD	GEN	Both PwD certificate and SC certificate are invalid	
ST	GEN	Invalid ST certificate	
ST-PwD	ST	Invalid PwD certificate but valid ST certificate	
ST-PwD	GEN-PwD	Invalid ST certificate but valid PwD certificate	
ST-PwD	GEN	Both PwD certificate and ST certificate are invalid	

**21.** If the documents are found to be invalid for reasons other than willful forgery / act of cheating, then the following rules will be applied in addition to the change

of category tag or gender or nationality:

- (A) If the GEN-EWS, OBC-NCL, SC, ST, or PwD certificate is found to be invalid or not produced AND the candidate satisfies all other requirements AND the seat is allocated in the OPEN category, then the offer of admission will be provisionally confirmed.
- (B) If the OBC-NCL certificate is found to be invalid or not produced during the reporting period of that particular round when a seat is allocated **AND** the candidate satisfies all other requirements **AND** the seat is allocated in OBC-NCL category, then
  - (i) Allocated seat will be cancelled.
  - (ii) The candidate will be considered for seat allocation as a GEN candidate in the subsequent round(s) of seat allocation (if any), provided all other criteria are satisfied.

The rule as stated above in (B) for OBC-NCL will be applied similarly if the GEN-EWS, SC or ST certificate is found to be invalid or not produced during the reporting period of that particular round.

- (C) If the PwD certificate is found to be invalid or not produced during the reporting period of that particular round when a seat is allocated **AND** the candidate satisfies all other requirements **AND** the seat is allocated under the PwD category, then
  - (i) Allocated seat will be cancelled.
  - (ii) The candidate will be considered for seat allocation in the subsequent round(s) of seat allocation (if any), in the candidate's respective (birth) category (viz., GEN, GEN-EWS, OBC-NCL, SC or ST)
  - (D) Criterion for the validity of documents shall be according to the rules of JoSAA 2025.

#### IX. OTHER MODES OF ADMISSION

22. The Business Rules and timeline for admission under sports excellence admission (SEA), Fine Arts and Culture Excellence (FACE) and Science Olympiad Excellence (SCOPE) schemes are different and are available on the respective websites.

#### X. REPORTING AT IIT MADRAS

- 23. Reporting at IIT Madras and Class Commencement Schedule
  - (i) 25 July 2025: Document verification and Admission at IIT Madras
  - (ii) 26 July 2025: Institute Orientation
  - (iii) 27 July 2025: Department Orientation
  - (iv) 31 July 2025: Commencement of Classes

#### X. GRIEVANCE REDRESSAL / QUERIES

- In case of any query / grievance with respect to the admission process, please contact: <u>ugadmissions@iitm.ac.in</u>.
- The decision(s) by the concerned authorities with regard to such grievances shall be final.

\* \* \* END \* \* \*

#### **Annexure 1**

### MEDICAL CERTIFICATE (to be issued by a Registered Medical Practitioner)

#### **GENERAL EXPECTATIONS**

Candidates should have good general physique. In particular,

- Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.
- Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind
  and uni-ocular (having vision in only one eye) persons are restricted from admission to certain courses.
- Hearing should be normal. Defective hearing should be corrected.
- Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.

1	Name of the candidate: Gender:					Gender:	
2	Identification Mark (a mo	le, scar or	birthmark),	if any			
3	Major illness/operation, if any (specify nature of illness/operation)						
4	Height in cm:	Weight in kg:		Bloo	Blood Group:		
5	Past History	(a) Ment (b) Epile	tal illness eptic Fit				
6	Chest (a) Inspiration in c	m		(b) E	xpiration in cm		
7	Hearing						
8	Vision with or without glasses:	Right Eye		Left Eye	Colour Blindr	ness	Uniocular vision (having vision in only one eye)
9	Respiratory System						
10	Nervous System						
11	Heart (a) Sounds (b) Murmur						
12	Abdomen (a) Liver (b) Spleen		H	Hernia		Hy	drocele
	Any other defects:						
	Certificate of Medical Fitness						
	The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture/ Pharmaceutics/ Science Course  The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects:						
	Name of the Doctor			n. No		 gnature v	vith date

**Annexure 2: Schedule of Seat Allotment Rounds** 

	Activity	Date and time
	Round 1 Seat Allotment	<b>10 July 2025,</b> 17:00 hrs
Round 1	Submission of Willingness, Document Verification, Payment of Seat Acceptance Fee	10 July 2025 to 13 July 2025
	Last date for Payment of Seat Acceptance Fee	<b>14 July 2025,</b> 17:00 hrs
	Round 2 Seat Allotment	<b>15 July 2025</b> , 10:00 hrs
Round 2	Submission of Willingness, Document Verification, Payment of Seat Acceptance Fee, Seat Withdrawal Window	15 July 2025 to 16 July 2025
	Last date for Payment of Seat Acceptance Fee	<b>16 July 2025,</b> 17:00 hrs
	Round 3 Seat Allotment	<b>17 July 2025,</b> 10:00 hrs
Round 3	Submission of Willingness, Document Verification, Payment of Seat Acceptance Fee, Seat Withdrawal Window	17 July 2025 to 18 July 2025
	Last date for Payment of Seat Acceptance Fee	<b>18 July 2025,</b> 17:00 hrs
	Round 4 Seat Allotment	<b>19 July 2025,</b> 10:00 hrs
Round 4	Submission of Willingness, Document Verification, Payment of Seat Acceptance Fee, Seat Withdrawal Window	19 July 2025 to 20 July 2025
	Last date for Payment of Seat Acceptance Fee	<b>20 July 2025,</b> 17:00 hrs
	Round 5 Seat Allotment	<b>21 July 2025,</b> 10:00 hrs
Round 5	Submission of Willingness, Document Verification, Payment of Seat Acceptance Fee, Seat Withdrawal Window	21 July 2025 to 22 July 2025
	Last date for Payment of Seat Acceptance Fee	<b>22 July 2025,</b> 17:00 hrs
	Round 6 Seat Allotment	<b>23 July 2025,</b> 10:00 hrs
Round 6	Submission of Willingness, Document Verification, Payment of Seat Acceptance Fee	23 July 2025 to 24 July 2025
	Last date for Payment of Seat Acceptance Fee	<b>24 July 2025,</b> 17:00 hrs
Note: Addit	ional rounds may be added if necessary. Please see the websit	e for the updated schedule.

#### Annexure 3

## List of Documents to be uploaded by Candidates for Online Reporting [for Admission to B.S. (Chemistry)/B.S. (Medical Sciences and Engineering) in IIT Madras]

- 1. Class X Mark Sheet/Certificate or Birth Certificate (for Date-of-Birth)
- 2. Class XII Mark Sheet (Qualifying Examination)
- 3. IAT 2025 Score Card
- 4. Certificate of category (SC/ST/OBC-NCL/GEN-EWS), if applicable [in the format provided in the application portal or as per Government of India format, available on the application portal website, issued by the competent authority]. In case of OBC-NCL/GEN-EWS, the certificates must have been issued on or after 01 April 2025 or must be valid at least until 25 July 2025.
- 5. Medical Certificate (See Annexure 1)
- 6. Original Certificate for Persons with Disabilities (PwD), if applicable [in the format provided in the application portal, issued by the competent authority]
- 7. Crossed Bank Cheque copy / Image of Passbook with bank account details

Note: If the original certificates are not in English/Hindi, English/Hindi version/translation of such certificates, duly certified by the Principal/Director or other competent authority of the graduating Institute, will be required during the verification of documents.

#### Form for Withdrawal of Allotted Seat in

#### B.S. (Chemistry)/B.S. (Medical Sciences and Engineering) in IIT Madras

	ded and uploaded on the application portal by the drawal. This form will not be accepted or processed the parent / guardian)
I,	(Candidate's Name), IIT Madras
	have been allotted a seat in
	program in Indian Institute of
Technology Madras. My paren	nt/guardian's name is
considered for seat allocation/al	n my allotted seat and I do not want to be lotment in all the subsequent rounds (if any) to Sciences and Engineering) in IIT Madras due
considered for further rounds of (Medical Sciences and Engineer	ted to me shall stand cancelled and I will not be seat allotment (if any) to B.S. (Chemistry)/B.S. ring) admission process entirely in 2025. Thus, dmission in the seat allocation process in 2025.
(Signature of applicant) Name: Date & Place:	(Signature of parent/guardian) Name: Relationship: